

The Amanda-Clearcreek Local Board of Education met on January 6, 2021 at 7:00 PM at Amanda-Clearcreek 3-12 Meeting Room 1100 for the purpose of conducting the Organizational Meeting. President Pro Tempore Sharp called the meeting to order at 7:00 PM with the following members present: Kern, Rainier, Sharp, Saum, and Young.

Pledge of Allegiance.

APPROVE MOVING ITEMS ON THE AGENDA

001.21

Motion by Kern to move the Superintendent's Report and Recommendations, specifically, the Restart Plan to Item #9, seconded by Young.

Ayes: Kern, Young, Rainier, Saum, Sharp

APPROVE ADDING NEW BUSINESS TO THE AGENDA

002.21

Motion by Kern to add New Business to the agenda to include minimum remote learning instructional time after Superintendents Recommendations, seconded by Saum.

Ayes: Kern, Saum, Rainier, Young, Sharp

APPROVE AGENDA

003.21

Motion by Rainer, seconded by Kern to approve the agenda as presented with amendments.

Ayes: Rainier, Kern, Young, Saum, Sharp

ELECTION OF BOARD PRESIDENT

004.21

Motion by Saum to nominate Mr. Sharp for Board President, seconded by Rainier.

Ayes: Kern, Young, Rainier, Saum

Abstain: Sharp

ELECTION OF BOARD VICE PRESIDENT

005.21

Motion by Kern to nominate Rainier for Board Vice-President, seconded by Saum.

Ayes: Sharp, Young, Saum, Kern

Abstain: Rainier

OATH OF OFFICES

Treasurer Fairchild gave the Oath of Offices to newly elected Board President, Mr. Sharp, and Vice-President, Mr. Rainier.

ESTABLISH DATE AND TIME OF BOARD MEETINGS FOR 2021

006.21

Motion by Kern, seconded by Rainier that the 2nd Wednesday of each month be established as the regular monthly meetings, at 7:00 PM. The meetings will be held at the Amanda-Clearcreek 3-12 Meeting Room 1100. The exception will be in October at which time the regular meeting will be on the 1st Wednesday to avoid conflict with the Fairfield County Fair

SUPERINTENDENT REPORTS AND RECOMMENDATIONS

APPROVE THE RESTART PLAN

007.21

Motion by Kern to accept the amended Restart Plan, seconded by Saum.

Ayes: Rainier, Kern, Young, Saum, Sharp

APPROVE DISCUSSION OF AGENDA ITEM TO SET MINIMUM REMOTE LEARNING INSTRUCTIONAL TIME 008.21

Motion by Kern, seconded by Rainier.

No Roll Call was taken

The Board discussed the need for instructional time for our students during remote learning. Mr. Dick and the Principals explained the current goals of the curriculum and delivery method of assignments and instruction.

APPROVE POLICY THAT TEACHERS ARE TO PROVIDE A VIDEO IN GOOGLE CLASSROOM FOR EACH GRADED ASSIGNMENT MADE IN REMOTE LEARNING AND THE VIDEO WILL BE AVAILABLE AT THE TIME THE ASSIGNMENT WAS GIVEN

009.21

Motion by Kern, seconded by Saum.

Ayes: Rainier, Kern, Young, Saum, Sharp

APPROVE OFFICIAL ORGANIZATIONAL BUSINESS - TREASURER

010.21

Motion by Rainier, seconded by Saum to approve Treasurer, Lana Fairchild, to perform all duties relating to monies, The Amanda-Clearcreek Board of Education hereby authorizes the Treasurer to perform the following duties:

- A. Motion authorizing the Treasurer to borrow or secure an advance draft of money, pending receipt of funds from the County Auditor or from the State Treasurer and to request advances on real estate and personal property tax revenue
- B. Motion authorizing the Treasurer to make fund to fund advances, advance returns and transfers as needed throughout the year
- C. Motion authorizing the Treasurer to invest the interim and inactive funds of the District in United States Government obligations and/or Certificates of Deposit of recognized depositories as provided by law, and to sell such investments when such funds are required to meet the operating requirements of the District. This permits the Treasurer to invest at the most productive rates
- D. Motion authorizing the Treasurer to borrow funds within the confines of established accounting practices and statute from internal funds or outside institutions if it is necessary or beneficial to do so

- E. Motion authorizing the Treasurer to pay all bills when due, provided funds are available, and upon receipt of services or materials as specified, and make regular monthly financial reports to the Board of Education
- F. Motion authorizing the Treasurer to make appropriate modifications within a particular fund including intra-fund transfers to add new appropriations as necessary to conduct the financial business of the school district.
- G. Motion authorizing the Treasurer to provide payments to employees for salaries and expenses and to vendors for goods and services, within the appropriations established by the Board of Education
- H. Motion reaffirming Administrative Regulations allowing student activity funds to be appropriated as received and to pay indigent fees
- I. Motion authorizing the Treasurer to authorize then and now certificates of the threshold amount of \$3,000.00
- J. Motion authorizing the Treasurer to perform such duties as are required and/or authorized by law
- K. Motion to authorize the Treasurer to enter into contracts/agreements for periods of one year or less and less than \$25,000 in contract/agreement amount.
- L. Motion authorizing the Treasurer to issue blanket purchase orders up to a maximum amount of \$150,000 each.

Ayes: Saum, Kern, Young, Rainier, Sharp

APPROVE OFFICIAL ORGANIZATIONAL BUSINESS - SUPERINTENDENT

011.21

Motion by Saum, seconded by Young to approve resolution to Authorize Superintendent to conduct normal business matters:

- A. Perform as Purchasing Agent
- B. Serve as representative to submit for all county and state's projects
- C. Serve in all capacities that require an annual board appointment to implement board policy
- D. Resolution to Authorize Superintendent of Schools to Employ Personnel temporarily WHEREAS, it, on occasion, becomes necessary for the Superintendent of Schools to employ personnel temporarily as needed in emergency situations, and WHEREAS, such employments are presented to the Board of Education for approval at its next regular meeting, NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Amanda-Clearcreek Local School District that the Superintendent of Schools be authorized to employ personnel temporarily as needed in emergency situations.
- E. Resolution to Authorize the Superintendent of Schools to accept resignations on behalf of the board, and, WHEREAS, such resignations are presented to the Board of Education for approval at its next regular meeting, when necessary, so the proper postings can be put in place for those positions that need to be filled immediately. Now, THEREFORE, BE IT RESOLVED by the Board of Education of the Amanda-Clearcreek Local School District that the Superintendent of Schools be authorized to accept staff resignations as needed to keep the district fully staffed.

Ayes: Saum, Rainier, Young, Kern, Sharp

APPOINTMENT OF LEGISLATIVE LIASON

012.21

Motion by Sharp, seconded by Young to appoint Mr. Kern as Legislative Liaison for 2021.

Ayes: Young, Saum, Rainier, Sharp

Abstain: Kern

APPOINTMENT OF STUDENT ACHIEVEMENT LIASON

013.21

Motion by Kern, seconded by Saum to appoint Mr. Rainier as Student Achievement Liaison for 2021.

Ayes: Young, Saum, Kern, Sharp

Abstain: Rainier

APPOINTMENT OF COMMITTEES

014.21

Motion by Saum, seconded by Kern to appoint the following Board members to the following committees:

- A. Athletic Council –Sharp, Kern
- B. Cafeteria – Rainier, Sharp
- C. Curriculum Council – Rainier, Saum
- D. Building and Grounds – Kern, Rainier
- E. Transportation – Sharp, Young
- F. Audit – Young, Sharp
- G. Finance – Young, Kern
- H. Technology – Saum, Rainier

ESTABLISH DATE AND TIME OF COMMITTEE MEETINGS

015.21

Motion by Kern, seconded by Saum to approve the start time of 6:00 PM before each regularly scheduled BOE meeting for the following established committee meeting schedule:

- A. Grounds – January and August
- B. Curriculum – February, April, September, and November
- C. Cafeteria – March
- D. Athletics – May and December
- E. Transportation – June and October
- F. Technology - July
- G. Finance Committee – April and September (dates to be determined)

Ayes: Kern, Rainier, Saum, Young, Sharp

BOARD APPRECIATION

016.21

Motion by Saum, seconded by Young to approve unique means of demonstrating the Board's appreciation, i.e.: refreshments, small gifts, plaques, awards, and flowers.

Ayes: Saum, Rainier, Young, Kern, Sharp

APPOINT LEGAL COUNSEL

017.21

Motion by Kern, seconded by Young to appoint Bricker & Eckler as legal counsel on an "as needed basis".

Ayes: Kern, Young, Rainier, Saum, Sharp

PRESENTATION/BOARD DISCUSSION

Mr. Michael Burns from Baird Financial presented to the board regarding the use of Lease/Purchase Agreements for financing capital projects. Documents presented are attached

Board further discussed capital projects: HVAC Controls, Stadium Lighting, Track Re-surfacing, and other items around the district that need repaired or replaced. The board determined the need for a work session to review these items in more detail. Mr. Dick will send out available dates to schedule the work session.

ADJOURNMENT

Motion to adjourn at 8:27 P.M. by Saum, seconded by Young.

Ayes: Saum, Rainier, Young, Kern, Sharp

A handwritten signature in blue ink, appearing to read 'K Sharp', written over a horizontal line.

Kyle Sharp

A handwritten signature in blue ink, appearing to read 'L Fairchild', written over a horizontal line.

Lana Fairchild, Treasurer

Elected President and President Pro Tempore