

The Amanda-Clearcreek Local Board of Education met in regular session on March 11, 2019 at 7:00 PM at Amanda-Clearcreek 3-12 Meeting Room 1100 for the purpose of conducting official school business. President Kern called the meeting to order at 7:02 PM with the following members present: Denner, Kern, Reid, Saum, Sharp.

Pledge of Allegiance was led by Mr. Dick.

APPROVE AGENDA

36.19

Motion by Denner, seconded by Saum to amend the agenda to add the FY19 calendar to discussion and to also amend the dates for Summer School.

Ayes: Denner, Saum, Reid, Sharp, Kern

Motion by Denner, seconded by Reid to approve the agenda as amended.

Ayes: Denner, Reid, Saum, Sharp, Kern

APPROVE CONSENT AGENDA

37.19

Motion by Saum, seconded by Sharp to approve the following items under the consent agenda:

1. Accept minutes from previous meeting(s)
2. Approve certificated substitute list #8, as presented by the Fairfield County ESC
3. Accept resignation(s):
 - A. Theresa Pinkstock, Principal, effective at the end of her 2018-2019 administrative contract
 - B. Jay Brown, Middle School math teacher, effective at the end of the 2018-2019 school year
 - C. Jourdan Carroll, custodian, effective March 29, 2019
4. Accept retirement resignation(s):
 - A. Connie Shaeffer, Cafeteria Supervisor, effective July 1, 2019

Mrs. Saum thanked Connie for her years of service and recognized Mrs. Pinkstock for all she has done.

Ayes: Saum, Sharp, Denner, Reid, Kern

PUBLIC PARTICIPATION

Student liaison reports were given stating that the band and choir concerts were very well done and the winter formal was this past Saturday. ACT testing will be tomorrow for every junior and there is a blood drive on Wednesday. March 14th is the last day of the 3rd nine weeks. Other upcoming events are the NHS tapping at 7 pm on the 19th and the drama club play "CLUE" will be at 8 pm on March 29th & March 30th.

Miss Julian Scott gave the FFA report and stated that this she is the newly elected President. FFA happenings include the Leadership Conference, Louisville trip, Ag breakfast, district officer training, state and district contests and the monthly FFA meeting. They just completed officer interviews and the new officers have been elected. She also stated that students in the AG Power class have taken their welding test and earned their welding credentials, which is new this year.

Treasurer Bradford presented financial reports including the FINSUM and CHECKS reports, the Bank Reconciliation and the Board 5-year report for January and February 2019. The total amount of checks written for the month of January was \$1,746,037 and our monthly general fund revenues were \$943,603. January general fund expenditures exceeded our revenue by \$407,604 due to the way revenues are received. Mrs. Bradford stated that the transfer discussed in December was made in January. This transfer did away with the special cost center for the old earned income tax. Any income tax receipts that the district receives will be accounted for in the 0000 special cost center. This better aligns our revenue accounts with our budget accounts. The total amount of checks written for the month of February was \$1,881,189.24 and our monthly general fund revenues were \$1,974,064. February general fund revenues exceeded our expenditures by \$356,206 due to the way revenues are received as a significant portion was due to the property tax advances.

Motion by Reid, seconded by Denner to approve the financial reports as presented.

Ayes: Reid, Denner, Sharp, Saum, Kern

SUPERINTENDENT REPORTS AND RECOMMENDATIONS**APPROVE 2018-2019 CLASSIFIED CONTRACTS****39.19**

Motion by Saum, seconded by Sharp to approve the following classified contracts for the 2018-2019 school year:

- A. Substitute Bus Aide—Stacy Byers, retro-active to 2-13-19, Dusti Stapleton, retro-active to 2-26-19
- B. Substitute Cooks—Kourtney Meyer, Barbara Andermatt, Stacy Byers, retro-active to 3-4-19

Ayes: Saum, Sharp, Denner, Reid, Kern

APPROVE 2018-2019 & 2019-2020 SUPPLEMENTAL CONTRACTS**40.19**

Motion by Denner, seconded by Saum to approve the following supplemental contracts for the 2018-2019 school year:

The Board has offered the positions of Reserve Girls' Softball Coach, Varsity Baseball Coach, Middle School Track Coach, and Middle School Girls' 7th Grade Softball Coach to those employees of the district who have a license and no such employee qualified for this position accepted them. Further, the position was advertised as available to any individual with a license who is qualified to fill it and is not employed by the Board.

- A. Reserve Girls' Softball – Link Shell, step 4 retro-active to 2-7-19
- B. Varsity Baseball Coach – Travis Stone, step 3 retro-active to 2-5-19
- C. Middle School Track Coach – Mark Marshall, step 4
- D. Middle School 7th Grade Girls' Softball Coach – Kelsey Johnston, step

Approve the following supplemental contracts for the 2019-2020 school year:

- A. Varsity Football Coach – Steve Daulton, step 6
- B. Varsity Girls' Soccer Coach – Bailey Harrow, step 4

The Board has offered the positions of Varsity Volleyball Coach to those employees of the district who have a license and no such employee qualified for this position accepted them. Further, the position was advertised as available to any individual with a license who is qualified to fill it and is not employed by the Board.

- C. Varsity Volleyball Coach – Alyssa Jenkins, step 4
- D. Head Boys’ Soccer Coach – Jeffrey Schubert, step 3

Ayes: Denner, Saum, Reid, Sharp, Kern

APPROVE 2018-2019 VOLUNTEERS **41.19**

Motion by Saum, seconded by Reid to approve the following volunteers for the 2018-2019 school year:

- A. Classroom – Jennifer Hinton, Lacey Schultz, Kendall Fowler, Alicia Spence, Aimee Wilson, Jane McKinley, Ashley Conrad, Shannon Anderson, Nathan Blankenship, Ann Leddingham, Karin Wilson, Jessica Stimmell, Jeremy Snyder, Melissa Wiley, Lindsay Stebelton, Quenton Cowdrey, Shannon Reynolds, Ashly Gilbert, Sheila Hicks, Shannon Hill, Brenda Saam-Brumage, Kristina Layne, Heather Hoffman, Jessica Johnson, Stephanie Moscardino, Candy Stai, Brian Gould
- B. Track – Nathan Johnston, Denise Morgan
- C. Baseball – Joshua Davenport (retro-active to 2-19-19), Jeff Robinson (retro-active to 2-26-19)
- D. Softball – Ryan Alford (retro-active to 2-11-19), Mesina Clark (retro-active to 3-4-19)
- E. FFA – Elizabeth Poling, Julie Wymer, Devin Mullen

Ayes: Saum, Reid, Denner, Sharp, Kern

APPROVE 2019 GRADUATION LIST **42.19**

Motion by Denner, seconded by Sharp to approve the 2019 graduation list as presented, pending completion of all graduation requirements.

Discussion was had in regards to number graduating due to additional graduation pathways.

Ayes: Denner, Sharp, Saum, Reid, Kern

APPROVE TRANSPORTATION IN-LIEU-OF WAIVER **43.19**

Motion by Saum, seconded by Sharp to approve a transportation in-lieu-of waiver for Carson Redman to Haughland Learning Center, retro-active to 2-25-19, for the balance of the 2018-2019 school year.

Ayes: Saum, Sharp, Denner, Reid, Kern

LEGISLATIVE LIAISON REPORT

Mr. Reid gave the Legislative Liaison report and stated that the proposed gas tax is in legislation now. The Governor had proposed a \$0.18 tax and the House has lowered it to \$.107 with a 2 year phase in. HB22 was introduced a month ago and it includes a study of school facilities for possible new OFSC funding. He stated that education doesn’t seem to be a high priority.

CAFETERIA COMMITTEE MEETING REPORT

Mrs. Saum gave the Cafeteria Committee meeting report. Agenda items included a summary of lunches served, revenues and expenditures, ala-carte selections along with a potato and salad bar. Mrs. Saum mentioned that we had a huge increase in lunches due to switching back to foods that kids like to eat since some of the food guidelines have been changed. K-2 does not have the ability to serve ala-carte so they do not come close to balancing, where the 3-12 breaks even or shows a slight profit. She stated that they have started a potato bar and they have sold out each time they have done it and they have a good selection in salads. Mr. Kern asked if there was a strategy to reduce the transfer of general fund funds. Mr. Dick explained that we will look at the idea of serving the most favorite meals and looking at staffing if they leave.

BUILDING PRINCIPAL REPORTS

Mr. Hinton gave the HS principal report and stated that on March 2nd we had the Youth Governor's Exhibit and 14 of our students are going on to the state level. High School students have also applied to the Eastland and Fairfield Career Centers and 37 of the 42 students have been accepted in the 1st round. This is the highest acceptance in the county. He also reported that our CTE application is through and we will be offering additional courses for next year in technology.

Mrs. Haughn gave the MS principal report and stated that the 1st Annual Leadership Summit was February 23rd at Hastings Middle School in Upper Arlington. She and some students attended and brought back a lot of info and ideas for the Student Council. Other events in the Middle School included the social media safety presentation from the Fairfield County Sheriff's office and the 8th grade had a trip to Fairfield Career Center. The Career Center is coming to AC to promote the camp over the summer. She also stated that they will be starting a CTE technology pathway in the middle school next year.

Mrs. Pinkstock gave the Elementary principal report and reported that Mr. Fred Johnson came in for the teacher professional development day and taught student behavior strategies to our teachers. The PTO is having a detergent fundraiser the 18th – 29th. Upcoming events include Pennies for Patients kickoff, Kona Ice is coming for a visit and the end of the 3rd nine weeks.

Mrs. Wagner gave the Primary principal report and stated that the theme for Literacy Night is "Fairy Tales" and will kick off the Right to Read Week. Football players came to the primary to read to the kids and it was a hit. They had a great turnout for Parent Teacher conferences and kindergarten registration is still going on. Spring pictures are Tuesday 19th as Lifetouch changed the date. Upcoming events include 3rd quarter awards, 2nd grade gifted testing and the PTO carnival in April.

NEW BUSINESS

APPROVE SUMMER SCHOOL

44.19

Motion by Reid, seconded by Denner to approve summer school as follows:

Middle school and high school students from June 3rd through June 7th, 2019; and August 5th through August 8th, 2019.

Elementary Reading (ELA) summer school from May 28th through June 10th, 2019.

High school will report from 9:00 AM to 12:00 Noon; the teacher will report from 8:30 AM through 12:30 PM.

Middle school will report from 9:00 AM to 12:00 Noon; the teacher will report from 8:30 AM through 12:30 PM.

Elementary school from 9:00 AM until 12:00 Noon.

Staffing for summer school will be dependent on the number of students participating in summer school.

Ayes: Reid, Denner, Sharp, Saum, Kern

APPROVE AMOUNTS AND RATES FROM BUDGET COMMISSION

45.19

Motion by Reid, seconded by Saum to approve the resolution accepting the amounts and rates as determined by the Fairfield County Budget Commission and authorizing the necessary tax levies and certifying them to the county auditor.

WHEREAS, this board of Education of the Amanda-Clearcreek LSD, Fairfield County, Ohio, in accordance with the provision of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1st, 2019; and

WHEREAS, The Budget commission of Fairfield County, Ohio has certified its action thereon to this Board together with an estimate by the county auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill limitation; therefore be it

RESOLVED, By the board of Education of the Amanda-Clearcreek LSD, Fairfield County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of the Amanda-Clearcreek LSD the rate of each tax necessary to be levied within and without the ten mill limitation as presented by the Fairfield County Budget Commission as follows:

(These are for tax year 2018 and collected in 2019 for FY 2020)

Ayes: Reid, Saum, Denner, Sharp, Kern

APPROVE RENEWAL OF MEMBERSHIP WITH COMPMANAGEMENT

46.19

Motion by Saum, seconded by Denner to approve the renewal of our membership through the Ohio SchoolComp program with Compmangement for our workers' compensation and unemployment compensation claims management services. The annual premium is \$1,935.00 which is an increase of \$20.00 from last year.

Ayes: Saum, Denner, Reid, Sharp, Kern

ESTABLISH DATE AND TIME FOR FIVE YEAR FORECAST

47.19

Motion by Saum, seconded by Denner to have the Five Year forecast meeting during the regular board meeting on April 8, 2019.

Ayes: Saum, Denner, Reid, Sharp, Kern

APPROVE FY19 AMENDED APPROPRIATIONS

48.19

Motion by Sharp, seconded by Denner to approve the amended appropriations for FY2019.

Discussion was had by Mrs. Bradford stating that increased appropriations were due to activity fundraiser being more than anticipated, Pine Grove awards, maintenance for roof and HVAC server needing to be replaced.

Ayes: Sharp, Denner, Saum, Reid, Kern

APPOINT PUBLIC RECORDS DESIGNEE

49.19

Motion by Saum, seconded by Denner to appoint Jill Bradford, Treasurer, as the public records designee.

Ayes: Saum, Denner, Reid, Sharp, Kern

APPROVE OBSOLETE EQUIPMENT LIST FOR DISPOSAL

50.19

Motion by Denner, seconded by Sharp to approve the obsolete equipment list for disposal.

Discussion was had by Mr. Denner in regards to hard drives being wiped prior to disposal. Mr. Dick indicated he believes so, but will check.

Ayes: Denner, Sharp, Reid, Saum, Kern

ESTABLISH DATE AND TIME FOR AUDIT COMMITTEE

51.19

Motion by Saum, seconded by Sharp to establish a time and date to meet with the audit committee consisting of Mr. Dick, Mrs. Bradford and Mr. Kern.

Amended motion by Kern, seconded by Saum to have the audit committee meet on March 20th at 5:30 pm in room 1100 (where regular board meetings are held).

Ayes: Kern, Saum, Reid, Sharp, Denner (amended)

Ayes: Saum, Sharp, Denner, Reid, Kern

The Board has decided to go through the Board Policy Book to read over and update all policies along with discussion items for upcoming meetings.

Items A-C (1st Readings):

- A. Policy DECA, Administration of Federal – Mr. Denner asked if we have a procedure to align with the minority labor wording. Mrs. Bradford explained that we do have a process and they have put in place a rubric that includes several different factors that can be modified to pertain to various proposals.
- B. Policy DH, Bonded Employees and Officers – Mrs. Bradford stated we currently follow the policy and we have position bonds. We also have errors and omissions and employee dishonesty coverage for all staff who handles money through our Ohio School Plan insurance. She will check to see the cost difference between the Treasurer’s bond and additional insurance. She also plans to check with other county Treasurer’s to see what they may do.
- C. Policy JEE, Student Attendance Accounting – Mr. Dick stated that he and the administrators have discussed these changes and are already doing these now.

Items D-N (2nd Readings):

- D. Policy GDBC-R, Classified Staff Fringe Benefits
- E. Policy BB, School Board Legal Status
- F. Policy BDDG, Minutes
- G. Policy DGA, Authorized Signatures (new)
- H. Policy EBBA, First Aid
- I. Policy EFF, Food Sale Standards
- J. Policy GA, Personnel Policies Goals
- K. Policy GBH, Staff-Student Relations (same as JM)
- L. Policy JHH, Notification about Sex Offenders
- M. Policy JM, Staff-Student Relations (same as GBH)
- N. Policy JFCH-R/JFCI-R, Alcohol use by Students/Student Drug
- O. Stunting - Mr. Dick will continue to try to find a stunting policy. Ms. Fowler is also looking to find one and he will speak with Logan Elm. Discussion was had on the insurance rider to cover not only our students, but other schools when they visit.
- P. 1:1 Technology - Mrs. Bradford explained the financial spreadsheet on the 1:1 technology program. The Medicaid settlements (reimbursements) have been earmarked to fund this initiative. This revenue stream will start to slow down. Mr. Kern feels that this program is not sustainable and time will need to be spent on a plan to look at it, whether it be creative funding or increasing fees. Mrs. Saum pointed out that technology is a necessity to prepare our students and that we have our textbooks digitally. Discussion was had on textbook appropriations along with finding grants and Bring Your Own Device. Mrs. Saum and Mr. Denner feel that it would be a step back if we take away the technology. Mr. Dick noted that the strategic planning will dictate what we do.
- Q. FY19 Calendar – Mr. Denner amended the agenda to add this discussion item. Currently April 18th is a make-up day for staff and students. He would like to strike it as a student day and keep as a staff PD day. Mr. Sharp mentioned that there were 3 times as many absences on the last make-up day. Discussion was had on educational gain versus the expense of busing, subs and food service.

Discussion was had on the district already meeting student hours required by the state and testing schedule. Mr. Denner asked administrators/staff in the audience for their opinion.

Motion by Denner, seconded by Saum to eliminate April 18th as a student make-up day.

Ayes: Denner, Saum, Reid, Sharp, Kern

Mr. Denner announced that the next levy meeting is Saturday, March 16th from 11 AM-1 PM at Dupler's restaurant along with a kickoff on Friday, March 22nd from 7-9 PM.

Mr. Kern stated that in the future, he would like to look at financials for operations and staffing. He prefers to reduce personnel through attrition instead of reduction in force. He would like to identify staffing needs, and look at operations starting next month during these tough fiscal times.

ADJOURNMENT

Motion to adjourn at 9:05 P.M. by Saum, seconded by Denner.

Ayes: Saum, Denner, Sharp, Reid, Kern

Brandon Kern, President

Jill Bradford, Treasurer