

The Amanda-Clearcreek Local Board of Education met in regular session on July 11, 2016 at 7:00 PM at Amanda-Clearcreek 3-12 Meeting Room 1100 for the purpose of conducting official school business. President Francis called the meeting to order at 7:00 PM with the following members present: Cramer, Francis, Reid, Saum, Williard.

Pledge of Allegiance was led by Mrs. Ann Sholl.

APPROVE AGENDA AS PRESENTED 175.16

Motion by Saum, seconded by Reid to approve the agenda as presented.

Ayes: Saum, Reid, Williard, Cramer, Francis

APPROVE CONSENT AGENDA 176.16

Motion by Williard, seconded by Cramer to approve the following consent agenda:

1. Accept minutes from previous meeting(s)
2. Accept retirement resignation(s)/resignations(s):
 - a. Rachel Reilly, resignation, High School Science Teacher, effective July 10, 2016
3. Approve donation(s):
 - a. Lorraine Rogers donated \$100.44 to help the South Central Power grant

Ayes: Williard, Cramer, Saum, Reid, Francis

PUBLIC PARTICIPATION

Mr. Sharp addressed the Board and stated that School board members shouldn't do dialy operations and the the Superintendent should run the school. He also stated that he felt the situation with Mr. Gaul has been poorly done by the Board.

Ms. Kori Meyer reported that the band was accepted to perform at Disney in March of 2017. She also inquired about policy BD – School board meetings, and the potential changes in the discussion area of the meeting.

TREASURER REPORTS 177.16

1. Treasurer Bradford presented the financial report for June 2016. Overall, revenues were under expenditures by \$468,001 for the month of June and the general fund balance including encumbrances is \$12,921,682. Fiscal year 2016 is closed out and the Treasurer's office has started processing purchase orders for the 2016-2017 school year.
2. Motion by Reid, seconded by Cramer to approve Financial reports as presented.

Ayes: Reid, Cramer, Williard, Saum, Francis

3. Motion by Cramer, seconded by Williard to approve the end of fiscal year advances and transfers needed to keep the books balanced.

Ayes: Cramer, Williard, Reid, Saum, Francis

4. Motion by Saum, seconded by Francis to approve Certificate of Total Amounts from all sources available.

Ayes: Saum, Francis, Reid, Cramer, Williard

SUPERINTENDENT REPORTS AND RECOMMENDATIONS

APPROVE 2015-2016 EXTENDED DAY CONTRACT

178.16

Motion by Saum, seconded by Williard to approve the following Extended days for 2015-2016 summer school monitor:

- a. Leah Strop, for 10 days, 1 hour per day, at the tutor rate of \$20.00 per hour, retro-active to June 20, 2016

Ayes: Saum, Williard, Reid, Cramer, Francis

APPROVE 2016-2017 CERTIFICATED CONTRACTS

179.16

Motion by Saum, seconded by Reid to approve the following certificated contracts for 2016-2017:

- a. High School K-12 Intervention Specialist Teacher – Ericka Rogers, step 0, Bachelors
- b. Primary School K-12 Intervention Specialist Teacher – Karrie Jackson, step 6, Masters
- c. Home Tutor – Ed Rose and Lorraine Rogers (retro-active to June 1, 2016) at the current tutor rate of \$20.00 per hour to meet the requirements of IEP's

Ayes: Saum, Reid, Williard, Cramer, Francis

APPROVE 2016-2017 CLASSIFIED CONTRACTS

180.16

Motion by Cramer, seconded by Williard to approve the following renewed classified substitute contracts for 2016-2017 school year:

- a. Substitute Bus Drivers – Jamie Vickroy and Veronica Andres, pending completion of all requirements to drive a bus
- b. Substitute Van Driver – Amy Israelowitz, retro-active to 5-25-2016, and pending completion of all requirements to drive a van
- c. Substitute Educational Aide – Tiffany Sowers, Cassidy Sharp
- d. Substitute Secretary – Tiffany Sowers
- e. Substitute Custodian - Cassidy Sharp, retro-active to July 1, 2016
- f. Substitute cook/cashier – Cassidy Sharp
- g. OBI Trainer – Renay Lutz, on an as needed basis during the 2016-17 school year, at her hourly rate of \$22.64

Ayes: Cramer, Williard, Reid, Saum, Francis

APPROVE 2016-2017 SUPPLEMENTAL CONTRACTS

181.16

Motion by Saum, seconded by Francis to amend the following items by taking off item "C" until the Board finds out more about the position.

Discussion was had by Mrs. Saum as to if the High School Girls' Varsity Basketball Assistant was filled in prior years. Mrs. Bradford didn't think so but wasn't for sure and Mrs. Saum would like prior years' information. Mr. Martin also added that the job descriptions for the game managers need to be looked into.

Ayes: Saum, Francis, Williard, Cramer, Reid

Motion by Cramer, seconded by Reid to approve the following supplemental contracts for 2016-2017 school year taking off item "C" per the amended motion:

- a. Fall Game Manager – Tim Leist, step 2
- b. Middle School Volleyball – 7th Grade – Katherine Smith, step 0
- c. High School Girls' Varsity Basketball Assistant – Greg Glendenning, step 10

The Board has offered the positions of Middle School Volleyball Coach-8th Grade, High School Reserve Girls' Soccer Coach, and high School Reserve Volleyball Coach to those employees of the district who have a license and no such employee qualified for this position accepted them. Further, the position was advertised as available to any individual with a license who is qualified to fill it and is not employed by the Board.

- d. Middle School Volleyball – 8th Grade- Patricia Brockman, step 0
- e. High School Reserve Girls' Soccer Coach – Bailey Harrow, step 1
- f. High School Reserve Volleyball Coach – Brittney McKenna (waiting to verify experience)

Ayes: Cramer, Reid, Saum, Williard, Francis

APPROVE 2015-2016 RESIDENT EDUCATOR MENTOR

182.16

Motion by Saum, seconded by Williard to approve the following mentor for 2015-2016 as it pertains to the Ohio Resident Educator Program (RE), retro-active to the start of the 2015-2016 school year:

Mentoree

Sarah Strait

Mentor

Melissa Singleton

Discussion was had by Mrs. Williard as to why we are doing this now. Mrs. Blosser stated that it was missed last year when the position was replaced.

Ayes: Saum, Williard, Cramer, Reid, Francis

APPROVE 2016-2017 VOLUNTEERS

183.16

Motion by Williard, seconded by Reid to approve volunteers for 2016-2017 striking Eddie Johnson from the list:

- a. Football – Mike Goldsberry, Chet Saum, Eddie Johnson, Tom Hinton, Ken Hinton, Dusty Riffle
- b. Basketball – Donna Peters
- c. Golf – Rodney Horn

Discussion was had by Mrs. Saum and Board on Eddie Johnson as he has been hired at another school district as a football coach and should he be on this list. Mr. Reid confirmed that he had been hired at another district.

Ayes: Williard, Reid, Cramer, Francis

Abstain: Saum

LEGISLATIVE LIAISON REPORT

Mr. Reid gave the Legislative liaison report and stated that Senate Bill 315 would pay more money to school district for supplemental transportation.

NEW BUSINESS

APPROVE UNPAID LEAVE OF ABSENCE**184.16**

Motion by Saum, seconded by Francis to approve the unpaid leave of absence for Melissa Singleton to begin August 11, 2016 to January 3, 2017.

Discussion was had by Mrs. Saum that she is fine with this but noticed that the letter is not really signed and that she doesn't like that and would like to see letters signed instead of typed. If it is from an email, then the email heading should show that it came from their account or an original signature.

Ayes: Saum, Francis, Williard, Reid, Cramer

DISCUSS & APPROVE BLIZZARD BAG RESOLUTION**185.16**

No action was taken on this after a discussion between the Board and principals and staff at the Board meeting. The principals would rather not do blizzard bags.

APPROVE OHIO SCHOOL PLAN CONTRACT**186.16**

Motion by Williard, seconded by Saum to approve Ohio School Plan as the insurance carrier for property, theft and liability, and fleet coverage insurance for July 1, 2016 through June 30, 2017. The annual premium will be \$69,564.00, an increase of \$1,946.00 from last year.

Discussion was had by Mrs. Bradford that the increase was due to 1.5% valuation increase and the company missed 4 vehicles last year in the premium and they have added them back in.

Ayes: Williard, Saum, Cramer, Reid, Francis

APPROVE NEW/CHANGES TO POLICY**187.16**

Motion by Williard, seconded by Cramer to table the new and/or changes to the following policies until Mrs. Bradford can get a full packet of updated policies from the OSBA policy development along with agenda item 11-Baord Discussion:

- a. Change to Policy BDDF-E, Voting Method, 5-Member Board
- b. Change to Policy BD, School Board Meetings
- c. Change to Policy AFC-2, Evaluation of Professional Staff
- d. Adopt change to Policy EDEA, Authorized use of District-Owned Mobile Devices for Staff
- e. Adopt change to Policy EDEB, Authorized use of District Owned Mobile Devices for Students
- f. Adopt Policy EJA, Technology Protection Plan for Students

Ayes: Williard, Cramer, Reid, Saum, Francis

APPROVE HANDBOOK FOR CHROMBOOK PROCEDURES AND INFORMATION**188.16**

Motion by Williard, seconded by Cramer to approve the Handbook for Chromebook Procedures and Information for students and parents.

Ayes: Williard, Cramer, Reid, Saum, Francis

DISCUSS & APPROVE INCOME TAX RENEWAL LEVY**189.16**

Discussion was had by the Board in regards to having a 5-year income tax levy on the ballot in November. Options were to have the 1.5% earned income tax renewal levy put on the ballot, or to request a new levy to be place on the November 2016 ballot. Mr. Reid questioned the current fund balance carryover and stated that he

would like to wait as he does not feel it is needed and that we come back for a levy when school district needed the funds. Part of the discussion involved the 5-year forecast numbers along with using general fund money to defease the current bonds if the 1.5% renewal was put on the ballot and approved. Mrs. Bradford pointed out that the forecast shows a lowered cash balance even with the income tax renewal as the compounding savings that the school district has seen due to the cuts from the last levy are now going away and our expenses are now compounding.

Motion by Williard, seconded by Cramer to approve the Resolution of Necessity for the 1.5% earned income tax renewal.

Ayes: Williard, Cramer, Saum, Francis Nays: Reid

APPROVE MEMBERSHIP IN THE OHIO COALITION FOR EQUITY AND ADEQUACY 190.16

Motion by Williard, seconded by Saum to approve membership for the Ohio Coalition for Equity and Adequacy of school funding. The cost will be \$787.73.

Ayes: Williard, Saum, Reid, Cramer, Francis

APPROVE 2016-2017 NEW HORIZONS AGREEMENT 191.16

Motion by Williard, seconded by Reid to approve an agreement with New Horizons for student mental health services for 2016-2017, from July 1, 2016 through June 30, 2017, billing students through Medicaid. Cost to Amanda-Clearcreek is \$14,000 which is an increase over last year in the amount of \$900.00.

Ayes: Williard, Reid, Cramer, Saum, Francis

APPROVE 2016-2017 NEW HORIZONS AGREEMENT 192.16

Motion by Saum, seconded by Francis to approve an agreement with New Horizons to implement the Signs of Suicide Program for 2016-2017 at a cost of \$1,400.00 which is an increase of \$70.00 from last year. This program replaces the TeenScreen program we contracted with New Horizons last year.

Ayes: Saum, Francis, Reid, Cramer, Williard

APPROVE META SOLUTIONS AGREEMENT 193.16

Motion by Williard, seconded by Cramer to approve the agreement with META Solutions Master Service Agreement, related schedules I & II, and the Reciprocal Service Fee Agreement for the 2016-2017 school year.

Ayes: Williard, Cramer, Reid, Saum, Francis

BOARD DISCUSSION

The Board has decided to go through the Board Policy Book to read over and update all policies along with discussion items for upcoming meetings.

- a. Policy GCBA - Tuition reimbursement policy for
- b. Policy GCB-2 - Administrators Contracts and Compensation Plans
- c. Policy GDC/DGCA/GDD – Support Staff Recruiting/Posting of Vacancies/Hiring
- d. Policy GCD – Professional Staff Hiring
- e. Open Enrollment Policy and regulations for Policy JECBB, JECBB-R, and JECBB-E which are the district’s current policies
- f. Online Virtual Classroom Monitor Duties

g. Florida Virtual Program Guidelines for 2016-2017

This item was tabled back with Resolution 187.16 until Mrs. Bradford can get a packet of policies from OSBA that need updated from the policy development updates.

ENTER INTO EXECUTIVE SESSION **194.16**

Motion by Williard, seconded by Francis to approve motion to enter into executive session to consider the compensation, appointment and employment of a public employee(s) with possible action.

Ayes: Williard, Francis, Saum, Reid, Cramer (Time: 7:58 PM)

RETURN FROM EXECUTIVE SESSION **195.16**

Motion by Williard, seconded by Reid to approve motion to return to regular session to conduct any business as a result of executive session.

Ayes: Williard, Reid, Cramer, Saum, Francis (Time: 9:48 PM)

APPROVE EXEMPT EMPLOYEES ME-TO-CLAUSE **196.16**

Motion by Williard, seconded by Cramer to approve a "Me-to-Clause" with exempt employees in regards to Article 14 G referencing to Personal Days and Article 16 D referencing the stipend, from the Support Staff Negotiated Agreement.

Ayes: Williard, Cramer, Reid, Saum, Francis

APPROVE CHANGE TO SALARY SCHEDULES **197.16**

Motion by Francis, seconded by Williard to accept the Accounts Payable and Assistant Treasurer salary schedules as presented for the 2016-2017 school year.

Ayes: Francis, Williard, Saum, Reid, Cramer

ADJOURNMENT

Motion to adjourn at 9:49 PM by Williard, seconded by Saum.

Ayes: Williard, Saum, Cramer, Reid, Francis

Mark Francis, President

Jill Bradford, Treasurer

Attendance for July 11, 2016:

Jordan Lee

Rod Martin

Kori Meyer

Marvin Sharp

Stacy Hicks

Amy Tooill